



# Department of Human Resources & Civil Service

Job Announcement  
Please Post Conspicuously

Adam Bello  
County Executive

Andrea Guzzetta  
Director

**TITLE:** **SOCIAL WORK SUPERVISOR - Children's Center**  
(Provisional \* Appointment)

**SALARY:** \$54,107 - \$68,621 annually

**LOCATION:** Monroe County Department of Human Services - Children's Detention Center  
Located at 400 Rush Scottsville Road, Rush NY 14543

**JOB SUMMARY:**

This supervisory position, located in the Monroe County Children's Center, a secure juvenile detention facility is responsible for overseeing the provision of mandated casework services to youth residing at the facility through training, supervising and monitoring casework staff. Duties include participating on a facility leadership team and assisting with the creation and implementation of facility policies and procedures while ensuring compliance to rules, regulations, laws and policies. The employee reports directly to, and works under the general supervision of the Coordinator of the Children's Center or other higher-level staff member. General supervision is exercised over Caseworkers and a Senior Caseworker. Does related work as required.

**MINIMUM QUALIFICATIONS:**

Possession of a valid license (Registration Certificate) issued by the University of the State of New York Education Department Office of the Professions as a Licensed Master Social Worker\*\* plus two (2) years of paid full-time or its part-time equivalent social work or case work experience with a public or private social service agency.

NOTE: \*\*Certification from New York State as a Licensed Master Social Worker is required per Title 9 New York State Code of Rules and Regulations, Part 180.8 of the Personnel Requirements.

**A copy of a valid Registration Certificate as a Licensed Master Social Worker must be submitted at the time of application.**

**SPECIAL REQUIREMENTS:**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN SERVICES  
111 WESTFALL ROAD - HUMAN RESOURCES RM.752B  
ROCHESTER, NY 14620

**Posting Date:** January 14, 2022

**Posting Deadline:** Until Filled

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.